

MEHA Board Meeting Minutes
June 10, 2008

The meeting was called to order by President Kass at 11:40 am. The following Board members were present: Kim Carlton, Laura Scheinoha, Oren Larson, John Weinand, Joe Hibberd, and Angie Wheeler. The following members were present: Carol Johnson, Sharon Smith, Lori Green, Elliott Marston, Steve Olson, and Karen Casale.

Agenda

President Kass reviewed the agenda. The agenda was approved.

Secretary's Report

M/S/P Larson/Weinand to approve the minutes from April 8, 2008 and May 2, 2008.

(Flueger arrived at 11:45 am.)

President's Report

President Kass reported that he is preparing for the NEHA conference. He is purchasing a Minnesota basket for the silent auction. It was suggested to donate \$100 to NEHA instead because they don't always make as much as we have spent on gifts. President Kass will explore the options. Welcome letters are being sent out to new members.

(Clary arrived at 11:48 am.)

Treasurer's Report

The Treasurer's Report was handed out. M/S/P Hibberd/Larson to approve the Treasurer's Report.

Committee Reports

Awards: It was suggested that the committee develop criteria for the awards for dimensions, etc. to be put into the Policy and Procedure Manual. It was suggested to use locations that already have the current MEHA artwork.

Conference Planning: Co-Chair Smith reported on the Spring Conference. An overall conference summary will be sent out. The topics on pools and nuisances were the top two. It was suggested to have the epi-update as a keynote.

Finance: No report submitted. The audit has not been finalized. John Tracy will be the new chair of the committee. He will work with Mark Clary and Mimi Derry to transition.

History: No report.

Membership: Co-chair Casale reported that the membership numbers are steadily picking up. A full report was sent via the listserv.

Newsletter: Chair Green reported that the Summer issue will be posted tomorrow. Thank you to Joe Hibberd and Manny Camilon for the conference pictures. The next deadline is Sept. 1st.

Professional Development & Outreach: Co-chairs Marston and C. Johnson and liaison Carlton reported on the survey for MEHA wear that was taken at the conference. Polar fleece jackets were the most popular. Carlton will investigate vendors for these. They

hope to have them by the winter conference. It was suggested to have a newsletter article, to take preorders and advertise via the listserv. The UP Show dates have changed for 2009 and will be shortened by one day.

Publicity: No report. There was concern that a press release was not done for Environmental Health week or for the awards. Scheinoha is the liaison and is putting together plans for next year and will work with the Committee Chair so this is done next year.

Resolution: No report.

Technology: Co-chair Hibberd reported that the transition to a new server was seamless.

Old Business

Spring Conference – The feedback was discussed. We did make profits on the conference.

EH Posters – The posters were put out for feedback at the Spring Conference. Most of the comments were favorable. These will be finalized and put on our website. President Kass will talk to the Legislative Committee chairs about the posters. Smith reported that there is a rolling screen display that would work well for this project that costs under \$200. She will see if there is a local representative to come and show us an example of this. This will need to be added to the Publicity budget.

Legislative Contact: Kathy Tinglestad is not running for re-election. Bette Packer will follow up with her to find a new contact for us. She is currently a MEHA member.

2008/09 Budget – President Kass will follow-up with Mimi Derry to have him channel the budget requests to him so he can coordinate the budget with John Tracy and Mark Clary. Clary suggested that we put more money into the scholarship fund at this time. There was general consensus that additional funds should be used towards conference speakers or to reduce the cost of the spring conference for members. President Kass encouraged committees to look for improvements to promote MEHA and environmental health. It was requested that committee liaisons contact the committee chairs regarding their budget requests to make sure they have been submitted.

NEHA Web Conference – McFee participated in this. He was not present. This will be discussed at the next meeting.

Golfing – Steve Olson briefed those present on the original intent of the golf tournament. It was started to benefit the scholarship fund and as a networking opportunity for members and industry. Moving the golf outing to another date doesn't seem like a good financial option. Steve Olson will help with the tournament.

New Business

Bid Proposals for the 2009 Spring Conference – Sharon Smith handed out the proposals. There was general discussion on locations and fees. The distance, costs, dates, golf and accommodations were weighed. After extended discussion, Breezy Point was recommended. President Kass recognized Sharon Smith for her work on obtaining the conference bids.

Fall Conference Date – A tentative date of October 9th has been set. The conference will be in the Alexandria area.

MEHA Property – Old MEHA pins will be given away at conferences or at the MEHA booth. M/S/P Weinand/Scheinoha to recycle the old laptop.

Review of Committee Chairs and Members – Conference Planning will be having subject or section chairs to help find speakers. Suggestions for possible subject chairs were discussed for pools, septic, solid waste, hazardous waste, water and air quality. Liaisons were reminded to contact new members to see if they are interested in being on any of our committees. Members are needed for Resolutions, Legislative, Professional Development and Outreach, History, and Publicity. President Kass will send an email to members soliciting them to become involved on the committees.

Meeting Schedule – These will be held the second Tuesday of the even numbered months.

The meeting was adjourned at 2:18 pm.