



MEHA BOARD MEETING
June 9, 2015
12:00 to 4:00 PM
St. Anthony Library Meeting Room
2941 Pentagon Dr. N.E., St. Anthony , MN 55418

Call to Order: Quorum 6 of 11:

President: Sadie Pulk
First Past President: Jim Topie
Second Past President: Kim Carlton
Vice President: Nicole Hedeem
Member at Large: Greg Abel
President Elect: Jeff Luedeman

First Year Director: Valerie Gamble
Second Year Director: Kris Keller
Third Year Director: Sharon Smith
Treasurer: Eric Freihammer
Secretary: Ryan Lee

Call to Order: The Meeting was called to order by Sadie Pulk at 12: 09 PM. The following board members were present: Sadie Pulk, Jim Topie, Kim Carlton, Greg Abel, Jeff Leudeman, Ryan Lee, and Kris Keller

Introductions:

Jim Topie – Board, MDH Duluth office
Sadie Pulk – Board, Target Corp
Kris Keller – Board, Washington County
Kim Carlton – Board, MDH
Jeff Luedeman – Board, City of Bloomington
Greg Abel – Board, FDA
Ryan Lee – Board, MDH

Agenda Approval: The motion was made by Jeff Luedeman to approve the agenda, and seconded by Kris Keller. The motion passed.

Secretary's Report: The motion was made by Kim to approve the minutes as amended, and seconded by Greg Abel. The motion passed. The amendment to the minutes was to correct Sadie Pulk's introduction to reflect her position at Target corp.

Treasurer's Report/ Finance: The Treasurer's report was submitted with the finance report. All revenues were accounted for (one refund was reflected as an expense), all expense requests were confirmed to have appropriate documentation, current bank balance and statement were verified as accurate. The Committee will be working on ways to make reconciliation easier via email.

Interest rates continue to be very low.

The treasurer, and finance committee members were not able to attend the meeting.

President's Report:

Discussion on:

Gift baskets for silent auction / nonprofit.

Door prize for NEHA scholarship for NEHA \$75 value.

Budget Discussion.

Plans for future saving via electronics / technology was discussed.

July 12th-17th NEHA Conference discussed.

Committee Reports:

Awards: Presented by Kim Carlton: The previous awards committee chair, Dan Disrud, and I discussed the need to repair the Staffenson Award name plaques. I will look into options to have them fixed prior to the next conference where they will be displayed.

Conference Planning: Presented by Jess: We are still waiting on the bill from Arrowwood Resort. There will be no fall MEHA conference due to the local NEHA conference.

Finance:

See Treasurer's Report.

History:

Jeff Luedeman has the time capsule.

Storage of MEHA documents brought up.

Legislative**Membership:**

Membership is currently at 398.

Newsletter: No Report

Nominations: No Report

Outreach: No Report

Publicity marketing:

Kris: Discussion of event coordination , and possible events including a 5k run, and river clean up discussed.

Registration: No report

Resolutions: No report

Scholarship:

The following Scholarship Committee activities took place since the last board meeting:

- 1) The MEHA Spring Conference Golf Tournament Raised **\$585** for the Mary Lauren Olson Scholarship
- 2) The MEHA Spring Conference door prize raffle raised **\$1354** for the Mary Lauren Olson Scholarship
 - *The Golf Tourney and Raffle combined raised a total of \$1939 for MLO Scholarship*
- 3) The MEHA Spring Conference Beanbag Toss Tournament raised **\$400** for the MEHA Northstar Scholarship.
- 4) The SPAM group was awarded with the Made in Minnesota Theme "Best Dressed" award at the spring conference.
- 5) Committee chairperson Nicole Hedeem was elected as the MEHA Vice President and Heather Flueger (MDH) will be replacing her on the scholarship committee; Nicole will be the board member liaison for the scholarship committee in addition to Vice President.

Student:

There has been no activity by the student committee since the last board meeting.

Technology:

Minimal activity has happened since the last board meeting. The meeting to discuss ideas for a website update was canceled due to limited availability of those wishing to participate. Another date will be scheduled in the near future.

President-Elect's Report:

Discussion of strategic direction, goals and objectives. As well as mission statement, and vision of the organization.

Old Business:

Kim Carlton: Concerning the budget, the scholarship budget should be updated to reflect actual amounts.

Kim Carlton motioned, and Jeff Luedeman seconded to amend the budget.

New Business:

1. Proposal to approve revisions to MEHA's "Request for Reimbursement / Payment form" :
 - a. The form was discussed and items were noted for amendment.
2. Discussion of "where does the logo take us"?
 - a. Registration of the logo costs \$50. We currently have 3 logos.
 - b. Should the old logo(s) be renewed.
3. 2016 Spring Conference Locations and Bids
 - a. Sharon supplied information on the resort bids.
 - b. The board discussed the value of the resort choices for the upcoming spring conference.
 - c. Jeff Luedeman motioned, and Kim Carlton seconded the motion to select Cragun's Resort as the site for the May 11th-13th 2016 conference.

Announcements:**Upcoming Meetings:**

The next meeting will be the second Tuesday in August. 8/11/15. Location to be decided.

Adjourn:

The motion to adjourn was made by Greg Abel, and seconded by Jim Topie. The motion was carried and the meeting adjourned at 1:36PM.