



MEHA Board Meeting Minutes Draft

April 4th 2017
 1901 Killebrew Dr,
 Bloomington, MN 55425

Call to Order

Meeting called to order at: 11:45 AM

Quorum: 6 of 11.

President:	Jeff Luedeman	Present
First Past President:	Sadie Pulk	Not- Present
Second Past President:	James Topie	Present
Vice President:	Caleb Johnson	Present
President-Elect:	Nicole Hedeem	Present
Member at Large:	Amy Zagar	Present
First Year Director:	Jesse Harmon	Present
Second Year Director:	Valerie Gamble	Present
Third Year Director:	Kris Keller	Present
Secretary:	Ryan Lee	Present
Treasurer:	Eric Freihammer	Present

Introductions – Non Board Members

- Angie Cyr – Communications Committee
- Jenni Lansing– Legislative Committee
- Jessica Jutz – Conference Planning Committee
- Karen Casale – Membership Committee
- Kim Carlton - Technology Committee

Agenda Approval

Ryan Lee moves to adopt the agenda as amended. Valerie Gamble seconds the motion. The Motion carried.

Secretary's Report

1. Approval of last meetings minutes
 - a. Nicole Hedeem moves to approve the minutes. Jesse Harmon seconds the motion. The motion carries.
2. Review of the election:
 - a. Election Results: Mike Melius is elected Vice President
 - b. Jessica Jutz is elected Director
 - c. Jenni Lansing is elected Member at Large
 - d. Ryan Lee is elected as Secretary.
3. Annual Reports due by the 10th of April.

Treasurer's Report

Report redacted

- a. The Organization is a 501(c) 6. Meaning our membership contributions are not tax deductible
- b. Suggest adding this information to the website and donation material.
- c. Add discussion of Non Profit to a post fall conference meeting or June.
- d. Treasure will be on leave in the spring.

President's Report

- a. Jeff Luedeman thanks everyone for coming and their work for MEHA this past year.

President-Elect's Report

- a. Strategic Directions now on the website
- b. Working on continuing NEHA membership
- c. Hopes everyone can come to the Spring Conference Meeting.

Committee Reports

Awards Committee

Respectfully Submitted: by James Topie

Applicants were reviewed at the Last meeting. They will be announced at spring Conference.

Conference Planning Committee

Respectfully Submitted By: Jessica Jutz, Michelle Messer & Tessa Whitemarsh

The conference planning committee has been very busy. We have been working on the spring conference which is May 11th and 12th at Ruttger's Bay Lake Lodge in Deerwood. The agenda for the spring conference is nearly full and we have reached out to speakers for the remaining slots yet to be confirmed. Registration is now open, and prices increase after May 3rd so sign up! Our

thanks to the tech committee for helping us get the website set up. <https://mehaonline.org/meha-spring-conference/>

We have also been part of a much larger ad hoc committee planning the NEHA Region 4/FDA Central Region Conference which is September 19-21st at the Commons Hotel in Minneapolis. This is going to be a great event with representatives from many different states. Registration is open for this conference as well. <https://mehaonline.org/2017-fda-central-region-retail-food-protection-seminar-and-neha-region-4-biannual-educational-conference/>

Communications Committee

Respectfully submitted by: Angie Cyr

The Newsletter was posted on March 19th.

Send newsletter material to the committee by September 1st to have it appear in the Fall Newsletter.

Finance Committee

History Committee

No report submitted

Legislative Committee

Respectfully submitted: By Val Gamble and Jenni Lansing
Committee in flux.

Discussion on how to gather information from the membership on the future of this committee.

Membership Committee

Respectfully Submitted by: Karen Casale and Dan Disrud

After the most recent updates we have 424 members (399 when the February lapsed members are removed). Since the February board meeting we have added 16 new members (2 active and 14 students), however 97 members lapsed January 2016 through January 2017 (46 active, 4 retired 45 students, 1 junior member and 1 sustaining member). The process used for the student orientations and the U of M career fair went very well, we do need to resolve the process of student member renewals. We have created a protocol to be used for gratis student membership events (draft attached for review). We need to emphasize the students use their school email addresses for student verification.

Getting the membership to update their membership profile is a continuing problem. Fillable PDF membership applications are now available on the MEHA website in addition to online membership and profile options.

The list of members whose membership expired between January 1, 2016 and January 31, 2017 is attached. Please continue to make personal contacts with as many on the list as possible. We have had a good response to personal contacts and have generated several renewals of lapsed members.

Please continue to monitor the lists of members interested in committees or the board of directors. The lists are attached.

Nominations Committee

Outreach Committee

Publicity & Marketing Committee

Registration Committee

Resolutions Committee

PnP review done last meeting.

By-law change

Scholarship Committee:

Respectfully Submitted by: Heather Flueger, Amy Saupe and Jill Debrito

The Scholarship Committee is getting ready for the 2017 MEHA Spring Conference golf event, bean bag tournament and, new this year, Bingo!

The golf event will be 9 holes and will cost \$55/golfer and will be held Wednesday, May 10 at 2:30 pm on The Lakes course at Ruttger's. As always, there will be prizes for contests on the course, as well as other door prizes. The theme will be "Superheroes" so we're hoping for some more fun outfits!

The bean bag (and possibly other lawn games) tournament will be held after dinner on Wednesday evening.

On Thursday evening after the banquet, the committee has decided to try Bingo as our fundraiser, in place of the raffle. Craig Gilbertson has generously donated a week stay at his place in Mexico – Merece Tus Suenos. For a chance to win this prize, you will have to purchase a higher-priced, blackout bingo card for our final round!

The committee is accepting donations for Bingo so please let one of the committee members know if you would like to donate a prize or two!

Student Committee

Respectfully submitted by:

Technology Committee

Respectfully Submitted by: Kim Carlton, Jesse Hennes, and Ryan Lee

The Technology Committee has been working on the following since the last committee:

1. We've had 1400 page hits in the last 2 months.
2. The Careers page, Internships in particular have received the most hits followed by our conference pages.
3. We have successfully used digital voting again this year.

Old Business

1. Redundant Treasurer
 - a. Discussed
2. MEHA Apparel Subsidizing
Discussed when to subsidizing purchases of apparel in 2017.

New Business

1. Budget Discussion
 - a. Discussed committee budget
 - i. Increased awards to \$1850.
 - ii. Increased President elect's budget to \$2200
 - iii. Increased Tech budget to \$2260
 - b. Jesse Harmon moves to approve the budget as submitted but to retract the MEHA to NEHA line item. Caleb Johnson seconds the motion. The motion carries.
2. MEHA Region 4 Stipend
 - a. Up to 5 stipends / scholarships to be added for the Region 4 conference.
 - b. Announcement and application requirements were passed out.
Caleb moves that the MEHA / NEHA budget line item amount be reinstated at \$ for the 2017-2018 year. Jesse Harmon seconds the motion. The motion carried.
3. Legislative Committee Work
 - a. Discussed what the committee does, and return for membership.
 - b. Survey suggested.
4. VP Inventory Report
 - a. Inventory reported

Announcements

By-Law change presented

Upcoming Meetings

May 12th 2017 the Annual Meeting. Ruttger's Bay Lake Lodge, Deerwood, MN

May 12th 2017 the May meeting. Ruttger's Bay Lake Lodge, Deerwood, MN

June 14th Wednesday 2nd Floor Chadwick Conference room Bloomington MN. 11:30 Am

Adjourn

The meeting was adjourned at 2:13PM