

MEHA Board Meeting Minutes
June 9, 2011

The meeting was called to order by President Rob Carper at 12:45 p.m. The following board members were present: John Tracy, Rob Carper, Dan Disrud, Laura Huseby, Kim Carlton, Solvei Wilmot, Molly Wellens, Joe Hibberd and Lori Green. The following members were present: Sharon Smith, Karen Casale and Manny Camilon.

Agenda

The agenda was reviewed. The 50th anniversary binders were added to the agenda and approval of committee chairs was changed from Joe Hibberd to Rob Carper. M/S/P Hibberd/Huseby to approve the agenda.

Introduction of new board members was conducted.

Secretary's Report

M/S/P Hibberd/Disrud to approve the April 12, 2011 minutes.

Treasurer's Report

John Tracy distributed and discussed the financial report. President Carper had a correction to NEHA expenses and there was discussion concerning the website hosting check and of items for the 50th anniversary (folders & banners). John asked that all budgets be submitted to Lisa Schreifels ASAP. M/S/P Disrud/Hibberd.

President's Report

President Carper discussed his vision for the upcoming year for the board of directors, committees and members. He stressed committees and members should strive to do one thing for the association. President Carper also reviewed the roles of the president for 2011 and stressed efficient communication.

President Carper presented Karen Casale with flowers for her upcoming retirement and thanked her for all her work for the association.

Committee Reports

Awards - No report

Conference Planning - Sharon Smith stated this would be discussed under new business.

Finance - No report

History - Manny Camilon reported on the nice 50th anniversary celebration at the MEHA Spring Conference that included a display of historical items and cake. Manny also reported on the Mississippi boat ride in June and 29 members were in attendance.

Legislative - A report was submitted by Bette Packer regarding two position papers that were presented to MEHA members as a reference. The topics of these papers included Food Licensing Exemptions and Sale of Raw Milk.

Membership - Karen Casale reported that we currently have 365 members and discussed dues. Karen also created new applications for members, students and sustaining members that will be posted on the new website soon.

Newsletter – Lori Green reported the newsletter should be posted to the website by the end of the week.

Nominations - No report

Publicity - Laura Scheinoha submitted her resignation letter for this committee. A replacement chair has not been named yet.

Resolutions - No report

Technology – Kim Carlton is the new co-chair for this committee.

President-Elect’s Report

Dan Disrud thanked MEHA for the opportunity to attend the NEHA conference in Columbus. As part of the strategic plan, a sub-committee will look at membership guidelines and ethics and another task for the year includes looking at the mission statement.

It was reported that Erin Guetneck from MDH received the MEHA Scholarship to the NEHA AEC in Columbus.

President Carper posed the question to the board, “How should we move forward with the mission statement?” Joe Hibberd suggested the mission statement needs to tie into the overall strategic plan and he suggested having an experienced facilitator who is familiar with SWOT Analysis lead the board in this discussion. Solvei Wilmot will head up an ad-hoc committee to find a facilitator and bring a recommendation back to the board. Molly Wellens will work with Solvei on this task.

Old Business – None

New Business

Approval of Committee Chairs. Committee chairs were approved with the following changes: Jessica (Berti) Lutz from the City of Bloomington will be a conference planning co-chair. Evan Hempke will chair the Student Committee and Kim Carlton will co-chair the Technology Committee. Publicity and Marketing is currently vacant. The following board members will be liaisons for committees:

Awards-Molly W.

Conf. Planning- Dan D.

Finance – John T.

History – Rob C.

Membership – Rob C.

Newsletter – Solvei W.

Nominations – Lori G.

Publicity and Marketing – Joe H.

Legislative – Kyle J.
Registration – Kim C.
Technology – Dan D.
Student – Kim C.

Outreach – Laura H.
Resolutions – Robert S.
Registration – Kim C.

M/S/P Hibberd/Carlton.

Scholarship Trustee – Carlotta Medus' term as scholarship trustee expires in September 2011. There was discussion concerning the current committee as all three are employed by the same employer-MDH. It was decided that Nicole Kotavy will be appointed as a first year scholarship trustee and the committee will consist of Nicole, Jill DeBrito and Tony Mariotti. M/S/P Carper/Carlton. JH is opposed to this motion.

2012 Spring Conference – Sharon Smith discussed the options for the 2012 Spring conference. She also discussed the option of going back to two tracks based on comments from the evaluations. Dan mentioned the solid and haz.waste conference was cancelled again this year. It was decided to continue to hold the conference at Rutgers Bay Lake Lodge in Deerwood, MN. M/S/P Carlton/Huseby.

50th Anniversary Binders – Manny mentioned there are 25-30 50th Anniversary MEHA binders left. They will be sold for \$12.50 total - \$9 for cost of the binder and \$3.50 for postage. An ad will go in the newsletter announcing this. M/S/P Hibberd/Disrud.

The next meeting will be held on August 9, 2011 from 12:30 – 4:00 p.m. at the Anoka Co. Govt. Center and the FSP will be available for viewing from 10-12.

Future Meetings include:

October 4th- Anoka Govt. Center
December 13th- Anoka Govt. Center
February 14, 2012 – Snelling Office Park
April 10, 2012 – site to be determined

Meeting Adjourned. M/S/P Carper/Disrud.

Respectfully Submitted,

Lori Green, R.S.
Secretary