

MEHA Board Meeting Minutes
August 14, 2012

The meeting was called to order by President Dan Disrud at 11:30 am. The following Board members were present: Dan Disrud, Erin Gudknecht, Rob Carper, John Tracy, Laura Huseby, Kyle Johnsen, and Bill Toscano, Nicole Kuktavy. The following members were present: Karen Casale, Sharon Smith, and Lisa Schreifels.

Agenda

First year Director was added to the agenda. M/S/P Tracey/Carper to approve the meeting agenda.

Secretary's Report

The June 2012 meeting minutes were corrected as follows: In Committee Reports section, under Conference Planning and Finance reports, change seconded to Huseby. M/S/P Carper/Johnsen to approve the August 2012 meeting minutes as corrected.

First Year Director

Director Susie West took a position in Wisconsin and resigned position as Director. Dr. William Toscano was nominated for the position and appointed by President Dan Disrud. M/S/P Carper/Huseby to accept the appointment.

Treasurer's Report

John Tracy provided the financial report, which listed activity since the June 2012 report. Activity for this period reflected a net decrease of \$5,245.32. The NEHA AEC expenses were paid, as was the Wild Apricot annual fee. RegOnline checks received total \$1,230.32 for the period. MEHA investments reflect a net increase of \$307.73 for the period. M/S/P Huseby/Toscano to accept the Treasurer's Report.

President's Report

Dan Disrud attended the June NEHA AEC in San Diego. President Disrud reported that the conference was large with good presentations, which reflect similar content as MEHA meeting presentations. A regional discussion with Nebraska and North Dakota recognized a need for locals to get legislation mobilized. Electronic balloting is being pushed by NEHA. A discussion was held on CDC credentials. An Environmental Health postage stamp was proposed. Minneapolis/St. Paul and six other candidates are potential sites for the 2015 NEHA AEC.

Committee Reports

Awards – President Elect needs to get information on a pending NEHA Certificate of Merit to MEHA.

Conference Planning – The MEHA 2012 Fall conference will be held October 11th at Chase on the Lake in Walker, MN. The agenda is near completion.

History – A written report was provided.

Finance – RegOnline accounting appears sketchy and will receive further review by the committee.

Legislative – No report at this time.

Membership – A written report was provided. Expirations on dues are incorrect. There have been some delays with data transfer.

Newsletter – Due October 1, 2012.

Nominations – 1st Year, 3rd Year, and Vice President: Fall 2013 presentation of nominees.

Publicity and Marketing – No report at this time.

Outreach – No report at this time.

Registration – A written report was provided.

Resolutions – No report at this time.

Scholarship – No report at this time.

SPH Student – M/S/P Kuktavy/Toscano to waive \$5.00 fee/paper application at the SPH student orientation.

Technology – A written report was provided.

Discussion was held on providing a technical resource to the ad hoc committee to assist in the implementation of Wild Apricot, to be operational in all aspects (i.e., membership, conference, finance) as soon as possible. The Board authorized President Disrud to hire this resource, not to exceed \$2,500.00. Also, will provide a technology resource to the e-commerce ad hoc committee to assist. M/S/P Carper/Toscano.

President-Elect's Report

A written report was provided.

Old Business

SWOT Analysis – A meeting is planned for October 9, 2012 from 11:00 to 2:00 for the current Board members. The location is to be determined.

Code of Professional Ethics – A 30 minute session will be provided at the Fall MEHA Conference to bring this forward to the membership.

New Business

MEHA Support for Credentialing

MEHAs request for affiliates to provide credentialing as part of our education conferences was not seen as applicable because the State of Minnesota requires this. MEHA recognizes IA as a leader in this capacity as they support it though their State does not require it.

Announcements

Add AEC Scholarship application.

Upcoming Meetings

The next Board meeting is scheduled for 10/23/12 at 11:30 in the St. Croix Room, MDH Snelling Office Park.

Adjourn

M/S/P Huseby/Carper at 2:30 to adjourn.

Respectfully submitted,

Jeff Luedeman