

MEHA Board Meeting Minutes
December 11, 2012

The meeting was called to order by President Dan Disrud at 11:37 am. Introductions were conducted and Tom Messina, Manny Camilon, and Lori Green were appointed as voting members for the meeting. The following Board members were present: President Dan Disrud, Kim Carlton, John Tracy, Dr. Bill Toscano, Kyle Johnsen, and Angie Cyr. The following members were present: Manny Camilon, Tom Messina, Lori Green, Jessica Jutz, Karen Casale, and Sharon Smith.

Agenda

M/S/P Cyr/Camilon to approve the meeting agenda.

Secretary's Report

The Secretary's Report was presented by President Disrud. Jeff Leudeman filed the association's non-profit status. The October 2012 meeting minutes were corrected to reflect the correct spelling of Tony Georgeson's name. A new business item was discussed regarding scholarship trustee appointment vacancy. Nicole K. is the third year trustee, Jill D. is the first year trustee and the second year will be discussed later in the meeting. M/S/P Toscano/Camilon to approve the secretary's report.

President's Report

President Disrud discussed perceptions in general of environmental health and thanked everyone for their support.

Committee Reports

Awards-Lifetime Achievement Award was discussed at length and how it should be different from the Staffenson award. Angie Cyr discussed draft language for Policy and Procedures. LAA will not be pursued at this time and members can be nominated for the merit award for issues such as years of service.

Conference Planning- A businessman approached MEHA about speaking at a conference and a question was brought to the board regarding this issue. In looking at this person's website, it was determined this is a fee based business. Sharon suggested this person could host a social event and perhaps a vendor spot would be more appropriate. The January MEHA Winter Conference is all set to go.

History- Manny Camilon reported he would like another member on his committee and he is working on a possible oral history project.

Legislative- No report.

Membership- Lapsed members were discussed. Kim suggested Karen make a list of issues to work out in the new Wild Apricot system and she will work with Matt to resolve. Going forward, Kim suggested we direct people to the website to print out their own applications if they prefer a paper one.

Newsletter – Lori is working on the next edition of the newsletter to be published in January.

Nominations- Rob Carper has been talking to candidates and is on track for the Feb. meeting.

Publicity and Marketing- Tom M. reported the SWOT analysis was conducted and the committee will set up a marketing and publicity plan.

Outreach- Kyle J. discussed sponsoring the MN Safety Council Conference and possibly providing the group with \$50-\$100 for their event. This is an Industrial Hygienist Event and is a good opportunity to reach out. He will do more research for the next meeting.

Registration- Chris F and Frank S. submitted a report to President Disrud. The loss of the Snelling Office Park location has thrown the group into transition. A reveal of the curriculum of the EH Academy will be done in the spring.

Technology- Kim stated the list serve function is now with Wild Apricot (as part of their package). MEHA will still keep the board list serve.

Resolutions- No report.

Student-No report.

President Elect's Report

Kim Carlton reported on the Strategic Directions recently updated. The same goals and titles were kept and condensed into one main category and the framework was introduced.

Old Business

Code of Professional Standards- Dan Disrud reported that feedback from the fall conference was incorporated into the document and will be posted on the website in the library. Michelle Messer requested her name be removed from the document. The committee wanted to show this was collaboration between state and locals. Kyle J. made a motion to put the names of the people involved in the newsletter and to remove M. Messer's name, as requested. M/S/P Johnsen/Messina.

Treasurer's Report

John Tracy reported there has been a steady stream of checks for dues. October was the first deposit of paypal into the account. The cost (operations) of \$144 was for the P.O. Box in St. Cloud and for Survey Monkey. M/S/P Camilon/Carlton

Old Business

Member Survey

Kim C. commented on the member survey recently done. Members are confused that they are also NEHA members, but are not. Angie stated we need to do a better job of educating members of who we are. Dan said the intent is to conduct the survey on an annual basis.

A discussion took place regarding the association's finances and the group brainstormed ideas on how to give back to the membership. Ideas included plaques that list the recipients of the Staffenson and EH Prof. of the Year (similar to what Iowa has), t-shirts to students who attend conferences, laser pointers for speakers. Committees should come to the next meeting with ideas on how to accomplish this. Manny C. made a motion to get two bids for the Staffenson and EH Prof. Plaques, not to exceed \$1,000 for the next meeting. M/S/P Camilon/Toscano.

New Business

Scholarship Trustee Appointment

The board was looking at filling the 2nd year scholarship trustee appointment and Caleb Johnson from Hennepin County was recommended. M/S/P Cyr/Toscano to accept Caleb Johnson as the 2nd year scholarship trustee.

Announcements

None

Upcoming Meetings

The next board meeting is scheduled for February 12, 2013 at SOP at 11:30. April 2013 is off-site, May 2013 is in Deerwood.

Adjourn

M/S/P Johnsen/Camilon to adjourn the meeting.