

**MINNESOTA
ENVIRONMENTAL
HEALTH
ASSOCIATION**



**ANNUAL REPORTS
2006-2007**

Committee Reports

Conference Planning

Members: Laura Schmidt, co-chair
 Bill Adler, co-chair
 Joe Hibberd
 Vickie Schleuning

The 2006 Spring Conference was held May 3-5, 2006 at Ruttger's Sugar Lake Lodge in Grand Rapids. The Fall Conference was held October 4, 2006 at the Kahler Grand Hotel in Rochester. The 2007 Winter Conference was held on January 18, 2007 in St Paul. The 2007 Spring Conference will be held at Ruttger's Sugar Lake Lodge in Grand Rapids, MN on May 2-4.

Emergency Preparedness

Chair: Petrona Lee

The committee continues to contact different agencies regarding their emergency preparedness plans/programs and assistance they may need. During the past year committee members have been receiving emergency training with the medical response team in Dakota County and participated in triage training for an anthrax outbreak in the metro area.

Finance

Chair: Mimi Derry
Members: Mark Clary, Mindy Stepnick

The annual audit was conducted March 28, 2007. The final report will be submitted to the Board for review prior to the beginning of the next fiscal year.

History

Co-chairs: Petrona Lee, Manny Camilon

The History Committee met twice throughout the year to tally the responses from the History Survey. Continue to contact agencies that did not respond to survey. This committee will now be responsible for determining historical significance of all MEHA related documents per policy and procedure changes.

Legislative

Chair: Robert Servian (9/06)
Members: Heather Flueger

The Legislative Committee brought the discussion of drafting 'resolution/position' papers on Environmental Health issues to the MEHA Board of Directors for discussion.

Proposal: (1) resolution or position papers are adopted yearly as public policy statements on important public health issues (2) writing of resolution or position papers open to the full participation of the membership and voted on by the board (3) resolution or position papers presented at conferences/board meetings/on-line and voted for by the membership for adoption.

Also submitted was a decision tree for prioritizing resolutions or positions.

The board decision was that this was not the responsibility of the Legislative Committee, that the committee is responsible for education only.

Due to a change in employment and residence Heather Flueger stepped down as Committee Chair September 2006.

Newsletter

Chair: Lori Green

The MEHA newsletter is posted to the MEHA website on a quarterly basis.
The 2006/07 issues were posted on the following dates:

| | |
|---------|------------------|
| Summer: | June 30, 2006 |
| Fall: | October 5, 2006 |
| Winter: | January 16, 2007 |
| Spring: | March 15, 2007 |

Printed copies of the newsletter are available upon request.

Professional Development and Outreach

Co-chairs: Sharon Smith, Carol Johnson

The 2007 UP Show was held on February 18-20 at the Minneapolis Convention Center. The booth was decorated for the convention theme "Mardi Gras Madness". Our education focus was disaster preparedness. Thank you to Brent Rossow, Frank Sedzielarz, Steve Roy, Oren Larson, Joan Peterson and Sue Hibberd for their help in staffing the booth.

At this time there are only two paid vendors for the spring conference and they are both new: Infiltrator and Gasket Guy. Deadline for submission is April 23 and phone contacts will start on the 24th.

Wind jackets will once again be available in the vendor area this year.

Resolutions

Chair: Solvie Wilmot

Committee Members: Serena Vergin, Chris Forslund

The Committee met with Vice President Bill Kass and Director Laura Scheinoha on February 7, 2007 to review and revise the Policy and Procedures Manual. Board voted to approve changes at February 13, 2007 Board meeting.

Scholarship

Chair: Kris Lee

Trustees: Carlotta Medus and Steven Roy

2006-2007 Scholarship: The Committee awarded the 2006 Mary Lauren Olson Memorial Scholarship to Starr K. Sage at the Winter MEHA conference. This year's scholarship was in the amount of \$1500. Starr is a third year doctoral student the University of Minnesota with a primary research interest in addressing the undue burden of injuries and hazardous exposures on persons of color and low income individuals. The 2007 scholarship applications are due by December 31, 2007. The 2007 Scholarship will be presented at the Winter MEHA conference in 2008.

Golf Tournament: The 16th Annual Mary Lauren Olson Scholarship Golf Tournament was held on May 3, 2006 at the Spring MEHA conference. There were 39 participants. The tournament, donations and vendor displays generated \$1990.00.

Fund Balance: As of 6-30-06 the fund balance was \$37, 686.35, generating approximately \$375 per quarter.

Technology

Co-chairs: Joe Hibberd, Erik Solie

Committee members: Bill Kass, Manny Camilon, Laima Dingley, Chris Forslund, Henry Keizer

The Technology Committee is charged with coordinating the technology needs of the Association, including hardware, software, and electronic information flow. The Committee maintains the MEHA website (www.MEHAonline.org) and listserv.

The website is updated frequently with information about conferences, seminars, and job vacancies. The quarterly newsletter is posted to the website, and a message is sent to all members of its availability. Information about registration for each of the Association's three (3) annual conferences is also posted.

The "MEHA list" is a listserv where members can post information, share ideas, and ask questions with other list members. If you are not already on the list, contact list moderator Joe Hibberd at <joe.hibberd@co.ramsey.mn.us>.

MEHA Online

Number of pages viewed

| | 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|----------------|--------------|--------------|-------|------|------|--------------|--------------|
| Jan | --- | 8004 | 13837 | * | 5036 | * | 8003 |
| Feb | --- | 5934 | 11846 | * | * | 5449 | 5155 |
| Mar | --- | 6152 | 10812 | * | * | 8181 | 7915 |
| Apr | 32 | 7397 | 10613 | * | * | 5767 | 4464 |
| May | 1538 | 6920 | * | * | * | 6058 | |
| Jun | 863 | 6298 | 908 | * | * | 5546 | |
| Jul | 3198 | 6684 | * | * | 5242 | 5452 | |
| Aug | 3112 | 6123 | * | * | 3659 | 4339 | |
| Sep | 2792 | 7643 | * | * | 4250 | 4937 | |
| Oct | 4618 | * | * | * | 5219 | 6195 | |
| Nov | 3906 | 9191 | * | * | 3752 | 4208 | |
| Dec | 4836 | 11646 | * | 6496 | 6025 | 6025 | |
| Total | 24895 | 81992 | | | | 62157 | 17534 |
| Avg/Day | | | | | | 186 | 146 |

* not available

Pages Viewed Year to Date, 2007

| | | | |
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Minnesota Environmental Health Association

P.O. Box 441 • Anoka, Minnesota 55303

Memorandum

May 1, 2007

To: The Board of Directors and M.E.H.A. Membership
From: Karen Casale and Dan Disrud, Co-Chairs
Subject: 2006/2007 Annual Membership Committee Report

The Membership Committee consisted of Dan Disrud, Mark Clary, Tom Sobolik and Karen Casale.

Renewals have been distributed quarterly. There has been a slight increase in membership.

The Committee recruiting activities during the year included personal contact with prospective new members. The recruiting efforts this year resulted in forty-eight (48) new members being accepted into the Association during the period May 3, 2006 through May 1, 2007. Forty-two (42) members, however, have lapsed memberships. Our current membership is three hundred and forty-three (343); three hundred one (301) active members (30 are included in the lapsed memberships above and have been sent last-notices), two (2) honorary members, four (4) sustaining members; fifteen (15) retired members, and twenty-one (21) student members.

We wish to express our personal thanks to all who assisted in the membership recruiting efforts and to the Committee members



Minnesota Environmental Health Association
P.O. Box 441 • Anoka, Minnesota 55303

Memorandum

To: Members of the Minnesota Environmental Health Association

Date: May 1, 2007

Subject: Report of 2007 Election

Ballots were mailed to all members in good standing as of February 28, 2007 in accordance with the MEHA Policy and Procedures Manual, section 9.01

Ballots received on or before April 12, 2007 were opened and counted on April 12, 2007 by an ad hoc election committee consisting of Secretary Serena Vergin, Director Jeff Luedeman and Resolutions Committee chair Solvei Wilmot. 136 votes were cast and 136 were counted.

The following MEHA members were elected as indicated:

| | |
|------------------|---------------|
| Vice President: | Joe Hibberd |
| Secretary: | Angie Wheeler |
| Director: | Kim Carlton |
| Member at Large: | Lars Johnson |

Respectfully submitted,

Serena Vergin
Secretary