



MEHA Board Meeting Minutes

June 14th Board Meeting Agenda
 1800 West Old Shakopee Rd City of Bloomington.

Call to Order

Meeting called to order at: 11:32AM

Quorum: 6 of 11.

President:	Nicole Hedeem	Present
First Past President:	Jeff Luedeman	Not- Present
Second Past President:	Sadie Pulk	Present
Vice President:	Mike Melius	Present
President-Elect:	Caleb Johnson	Present
Member at Large:	Jenni Lansing	Present
First Year Director:	Jessica Jutz	Present
Second Year Director:	Jesse Harmon	Present
Third Year Director:	Valerie Gamble	Present
Secretary:	Ryan Lee	Present
Treasurer:	Eric Freihammer	Present

Introductions – Non Board Members

Michelle Messer: Conference Planning Committee
 Karen Casale : Membership Committee
 Elizabeth: Science Fair Award Recipient

Agenda Approval

Jessica Jutz moves to approve the agenda, Sadie Pulk seconds the motion to approve the agenda, the motion carries.

Secretary’s Report

Caleb Johnson moves to approve both minutes April and May as amended. Jesse Harmon. seconds the motion. The motion carries.

Treasurer's Report

-Redacted-

Jessica Moves to accept the Treasurer's report, Caleb Johnson Seconds the motion. The Motion carries.

President's Report

Nicole thanks everyone for coming and for the Spring Conference.

Rereading the Merit Award and presentation of the Merit Award to Eric Freihammer.

Proclamation for Environmental Health Week to be postponed for the Fall Conference. Sept 18th through the 24th.

President-Elect's Report

On track with the strategic directions. No update since the annual business meeting. James Topie and Caleb Johnson to attend the NEHA meeting.

Committee Reports

Awards Committee

Respectfully Submitted by James Topie

MEHA's Awards Committee presented the following awards at the MEHA Spring Education Conference, held on May 11, 2017:

Frank A. Staffenson Environmental Health Professional of the Year Award: Steven Diaz, REHS

Emerging Professional Award: Jesse Hennes, REHS

Merit Award: Eric Freihammer, REHS – could not be present to receive the award, so it will be awarded at the June 14th MEHA Board meeting

Global Guru Award ("Other" category): Caleb Johnson, REHS

Life Award: Karen Casale, RS

Please include the attached announcements, that were read during the award presentations, in the meeting minutes.

This year's Awards Committee consisted of: Lee Renneke REHS, Amy Zagar REHS and Jim Topie REHS

Conference Planning Committee

Respectfully Submitted by: Jessica Jutz, Michelle Messer, Tessa Whitmarsh

The spring MEHA conference was held May 11th-12th at Ruttger's Bay Lake Lodge in Deerwood. There were 125 attendees. The net loss on the conference was \$8.61. Please see the attached registration summary for more detailed information on the expenses and income. Having an early bird registration cutoff was extremely helpful in ensuring attendees registered early so we met the resort's deadline to get a meal count to them. The committee intends to keep using this feature. We received many great comments on the evaluation form. Please take a look at them in the attached document.

The fall conference this year is the NEHA Region 4/FDA Central Region Seminar which is September 19-21st at the Commons Hotel in Minneapolis. There is a large committee working on this huge conference. The draft agenda is posted on the MEHA website and registration is now open.

Michelle has received bids for the next spring conference so the committee would like to discuss them at the board meeting. She will provide the bid information. We ask for a vote on where to hold the 2018 spring conference.

Communications Committee

By Nicole: Newsletter to go out in September.

Finance Committee

Went over in the Treasure's Report

History Committee

By Nicole: History committee absent at the moment.

Legislative Committee

Jenni Lansing: To go over in new business (the committee sent out a survey to be reviewed below)

Membership Committee

Respectfully Submitted by Karen Casale and Dan Disrud

After the most recent updates we have 427 members (417 when the May lapsed members are removed). Since the April board meeting we have added 13 new members (7 active and 3 students, 3 Junior), however 88 members lapsed June 2016 through May 31, 2017 (46 active, 1 Junior, 3 retired and 38 students). The process used for the student orientations and the U of M career fair went very well, we do need to resolve the process of student member renewals. We need to emphasize the students use their school email addresses for student verification.

We have reviewed the Policy & Procedures for the Membership Committee the draft has been submitted for review.

Getting the membership to update their membership profile is a continuing problem. Fillable PDF membership applications are now available on the MEHA website in addition to online membership and profile options.

The list of members whose membership expired between June 1, 2016 and May 31, 2017 is attached. Please continue to make personal contacts with as many on the list as possible. We have had a good response to personal contacts and have generated several renewals of lapsed members.

Please continue to monitor the lists of members interested in committees or the board of directors. The lists are attached.

Nominations Committee

No Report

Outreach Committee

Caleb Johnson: 3 volunteer events recently. Feed my starving children, and the garden event.

Publicity & Marketing Committee

Jesse Harmon: No recent activity. Activities tend to fall at the beginning and end of the year. Alumni wanted.

Registration Committee

Respectfully Submitted by Frank Sedzielarz

We conducted a study session on May 30, 2017. The topic was Wastewater. Our next study session is scheduled for June 27, 2017, noon - 3pm, at the Fridley Community Center (FCC), 6085 7th Ave., NE in Fridley, MN, Room 112. The topics will be Body Art and Confined Animal Feeding Operations.

Resolutions Committee

No Report

Scholarship Committee

Respectfully Submitted by Jill DeBrito

The Scholarship Committee had a successful spring conference! The following is a summary of the committee's fundraising activities from the spring conference:

Bingo:

NorthStar (100%)

Money Raised	\$1078
Cost(s) - equip.	\$150
Cost(s) - cash prizes	\$63.35
Total Proceeds	\$864.65

Mexico Trip Raffle

MLO (50%)

NorthStar (50%)

Money Raised	\$1315
Cost(s)	\$0
Total Proceeds	\$1315

Golf Tournament:

MLO (100%)

Money Raised	\$1155
Cost(s) - green fees	\$596.64
Cost (s) - prizes	\$90.00
Total Proceeds	\$468.36

Student Committee

No Report

Technology Committee

Respectfully Submitted by Kim Carlton, Jesse Hennes, and Ryan Lee

The technology committee has not met since the May Annual Meeting. Since that time we have posted five jobs to the MEHA website.

The website has had over 2400 Page views last month, the bulk of these have gone to the Fall Conference page.

Wild Apricot has increased its monthly cost by about 30 Percent, but that figure is included in the budget for this year.

Old Business

1. April Minute Approval – Taken Care of in the Secretary’s report.

New Business

1. Non-Profit Status
 - a. Discussed further research required.
2. Mary Lauren Olson Scholarship- need to draft a letter to the U of M and a Finalized amount.
3. Quotes for Spring Conference
 - a. Spring conference location discussed.
 - b. Caleb Johnson moves to approve Rutgers for May 9th through the 11th. Val Gamble seconds the motion. The Motion Carries.
4. Legislative survey
 - a. Discussed the results.

Announcements

Upcoming Meetings

August 9th 2017 11:30 AM – 3:30 PM.

Adjourn

Jesse Harmon moves Jessica Jutz seconds the motion to adjourn. The meeting was adjourned at 2:06