

Fill in the form and email it to Loreena Hilton lhilton@BloomingtonMN.gov

2019 MEHA Spring Conference

Presentation Proposal Form

Name:	
Title:	
Organization:	
Address:	
City/State/Zip:	
Work phone:	
E-mail:	

PRESENTATION TITLE & DESCRIPTION

Describe the session in 50 words or less to include 1) a descriptive title 2) an outline of the information that will be presented, 2) objectives, and 3) how it relates to the audience. This title & description will be printed in the program.

PRESENTATION LENGTH

List the amount of time the speaker will need for the presentation.

SPEAKER BIOGRAPHY

Include a one paragraph biography describing the speaker's professional background.

Reimbursement for travel expenses required (mileage/overnight accommodations, etc.)?

Yes No

If yes, amount requested \$ _____

***Deadline for proposal submission
March 31, 2019***

