



## SCHOLARSHIP APPLICATION

### 2025 NEHA Annual Educational Conference:

July 14- July 17, 2025  
Phoenix, AZ Phoenix Convention Center

The Minnesota Environmental Health Association (MEHA) will award **one** recipient with a scholarship covering the full conference registration at the early registration rate for the 2025 NEHA Annual Educational Conference, taking place from **July 14 – July 17, 2025**. If the recipient attends the conference in person, the scholarship will also cover transportation, lodging, and food expenses, as outlined below.

The recipient will be selected based on the information provided in this application. Please note that submitting an application does not guarantee funding. All applications will be reviewed, and funding decisions will be made based on the availability of funds.

### Conference Information

**2025 NEHA AEC theme- Your Oasis in the Desert**

[2025 Annual Educational Conference & Exhibition | National Environmental Health Association: NEHA](#)

### Application criteria

#### The applicant must:

- Be a MEHA member in good standing for at least five (5) years.
- Be a current member of NEHA (or sign up if selected). [Membership \(neha.org\)](#)
- Submit the application.
- Attach a letter from their supervisor or agency (if applicable) giving them permission to attend the entire Conference if selected.
- Commit to attending the entire Conference: July 14 – July 17, 2025.
- Write a short article, (including photos is optional) following the conference for the MEHA newsletter sharing their experience with other members.

#### Preference will be given to the following applicants:

- Participated on MEHA committees or been active in supporting the organization.
- Either never attended a NEHA Annual Educational Conference or have not attended in the last 5 years.
- Employers that do not cover costs to attend.

#### Expenses eligible for reimbursement are limited to:

- a. Registration: Early registration discount, membership rate. The Delegates are required to be members of NEHA or to join when signing up for the conference. Delegates are personally responsible for paying their NEHA membership dues.
- b. Transportation:

- 1) Air travel: Coach-class tickets purchased in a manner and timeframe that minimizes the expense to the Association.
  - 2) Ground Travel: Shuttle-type transportation to the lodging site (if not otherwise provided).
- c. Lodging: Single accommodation in standard room, preferably at or comparable to the conference's official hotel.
- d. Food: For those meals not included in the Meeting registration fee, the Association will reimburse the Delegates up to the amount given in the U.S. General Services Administration CONUS schedule for the meeting location.

## **2025 NEHA Annual Educational Conference: SCHOLARSHIP APPLICATION**

**The deadline for receipt is 10:00 AM Wednesday, April 8<sup>th</sup>, 2025.**

Submit your completed application form and attachment(s) to [Nicole.Baysal@state.mn.us](mailto:Nicole.Baysal@state.mn.us)

An e-mail will be sent to confirm receipt of the application form and any attachments.

The individual selected to receive the scholarship will be contacted by **April 10<sup>th</sup>, 2025.**

**NOTE:** Early bird registration for the NEHA conference ends **April 25<sup>th</sup>, 2025.**

### **Applicant Information**

Name \_\_\_\_\_

Address \_\_\_\_\_

City: State & ZIP Code \_\_\_\_\_

Employer and/or educational institution \_\_\_\_\_

Email address \_\_\_\_\_

Phone # \_\_\_\_\_

1. Have you ever attended a NEHA Annual Educational Conference? If yes, when was the last year you attended? NO \_\_\_\_\_ YES \_\_\_\_\_ YEAR \_\_\_\_\_

2. I will attend  in person or  virtually. (Please select one.)

3. Compose and attach a brief statement describing your interest in the scholarship.

Please limit to one page and include the following information:

- Why you would like to attend the NEHA Annual Educational Conference,
- How attending will benefit both you and MEHA,
- Description of your participation on MEHA committee(s), and/or
- Contributions you have made to MEHA.

3. Attach a letter from your supervisor or agency (if applicable) giving permission to attend the conference if selected.